

**PAYMENT POLICY**

**Family Enrichment, LLC**

Services with Family Enrichment, LLC are generally covered by most insurance plans. However, you are responsible at the time of service for the part not covered by insurance, that is your co-payment or deductible. It is your responsibility to know and keep up with your insurance benefits. If there is a managed mental health care component with your insurance carrier that requires pre-certification of services, we must be notified prior to the intake session.

The charge for the intake session is \$125 and the charge for individual or family therapy is \$100. There is no charge for brief phone conversations, but lengthy or ongoing communications will be billed. In addition, you will be billed for the entire amount due for the appointment if you fail to cancel a broken appointment with 24 hours notice. Insurance companies do not reimburse for broken appointments.

There will be a service charge of 18% APR for charges that are 90 days past due, including that portion covered by insurance.

You hereby agree that in the event your account has to be referred to an attorney and/or collection agency that you will be responsible for all fees, court costs, and attorney fees. You also hereby give permission to release the necessary information for such a process.

Non-custodial parents will not be billed for the treatment of children and adolescents. If subpoenaed to appear at a child custody hearing, Family Enrichment, LLC will bill for time in preparing, traveling, writing, and testifying at the hourly fee.

If, for any reason, your insurance company does not pay you will be responsible for payment for services. If there are any problems or questions regarding this payment policy, please feel free to ask.

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Client's name

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Signature of person responsible for payment

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Date